



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
PERSONNEL COMMITTEE MEETING

COMMITTEE MEMBERS

SCOTT HAGGERTY - CHAIRPERSON
HAROLD BROWN
JERRY HILL
NATE MILEY
SHELIA YOUNG

DENA MOSSAR - VICE CHAIRPERSON
WILLIAM CARROLL
LIZ KNISS
JULIA MILLER

FRIDAY
JULY 27, 2001
9:30 A.M.

4TH FLOOR
CONFERENCE ROOM

AGENDA

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
3. **APPROVE MINUTES OF MAY 25, 2001**
4. **CONSIDER ADVANCED STEP HIRE FOR INFORMATION SYSTEMS MANAGER**
Pursuant to District Administrative Code, Division III, Section 6.4 – Determination of Salary Rates, consider staff's recommendation to offer the position of Information Systems Manager at Step E of the corresponding salary range.
5. **CLOSED SESSION - CONFERENCE WITH THE EXECUTIVE OFFICER/APCO**
Pursuant to Government Code Section 54957.6(a), the Committee will receive proposals submitted by the unrepresented employees (management and confidential) regarding salary and benefit increases for fiscal year 2001-02. The Committee will consider whether or not to consider these proposals at this time. No final action will be taken in closed session with regards to salary and benefits.
6. **CONSIDER SALARY AND BENEFIT INCREASES FOR UNREPRESENTED EMPLOYEES**
The Committee will consider salary and benefit increases for unrepresented employees.
7. **CLOSED SESSION - CONFERENCE WITH DISTRICT'S LABOR NEGOTIATING TEAM**
Pursuant to Government Code Section 54957.6(a) the Committee will meet with the Management Negotiating Team to discuss the "Meet and Confer" process between the District and the Bay Area Air Quality Management District Employees' Association, Inc.
8. **CLOSED SESSION – PUBLIC EMPLOYEE/APPOINTEE PERFORMANCE EVALUATION AND APPOINTMENT**
Pursuant to Government Code Section 54957, a need exists to meet in closed session to evaluate and consider the performance of appointees and their appointment to the Bay Area Air Quality Management District Hearing Board.

9. COMMITTEE MEMBER COMMENTS/OTHER BUSINESS

Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

10. TIME AND PLACE OF NEXT MEETING- AUGUST 24, 2001

11. ADJOURNMENT

EG:mag